

VERMONT RECOVERY COACH ACADEMY

2012

Application Deadline: December 23, 2011

Friends of Recovery- Vermont, 100 State Street, Montpelier, VT
1 (802) 229-6103 Toll-Free in VT: 1 (800) 769-2798 Fax: 1 (802) 225-6468

January 23-27, 2012

The Gallery Conference Room, Main Street Landing, Burlington, Vermont
www.mainstreetlanding.com

SPONSORED BY FRIENDS OF RECOVERY – VERMONT
www.friendsofrecoveryvt.org

APPLICANT:

First Middle Last ___ Male ___ Female

Month and Year of Birth (M/Y) **AGENCY:**

RECOVERY COACH T- SHIRTS T-shirts are **FREE**

Please indicate T-shirt Size: ___ Small ___ Medium ___ Large ___ XL ___ 2XL ___ 3XL

MAILING ADDRESS:

Street Address	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
ZIP	<input type="text"/>
Home Phone	<input type="text"/>

Work Phone

Cell Phone

Email Address

Fax

Emergency Contact
(name & relationship)* *Due to the intensive 5-day format of this training, please name a person that we may contact in the event of an emergency.*

Emergency Contact (phone)

SPECIAL ACCOMMODATIONS: The conference site has wheelchair access available; however, advanced notice is required. **NOTE:** Application deadline is September 1, 2011 for Sign Language Interpreter or CART requests. ASL interpreters, assistive listening devices or other accommodations available upon request. I request the following accommodations:

- Sign Language Interpreter Assistive Listening Device

(Please specify type of Assistive Listening Device:)

Wheelchair Access

Other Accommodations- Please specify: _____

Note any serious food allergies.

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TUITION RATE: \$450

-Includes course materials, T-shirt, 30 CEU's from the VT Alcohol & Drug Abuse Certification Board (re-certification only)

PLEASE NOTE: This rate DOES NOT include lodging, nor meals. Light refreshments will be provided.

If you are joining us from out of the area, and are in need of lodging arrangements for the week, visit:

www.vermonthotels.org/cities/Burlington/

METHOD OF PAYMENT * Please indicate how payment will be made:

- Personal check # _____
- Money Order # _____
- Agency check # _____
Agency _____
- Contact person _____
- VSAC Non-Degree Grant (pending approval)

APPLICATION DEADLINE IS DECEMBER 23, 2011.

PAYMENT, CANCELLATION, AND REFUND POLICIES:

Applications should include complete information and be sent early to assure admission. Only applications providing complete payment information and accompanied by a **\$100 deposit** - in the form of a check or money order (payable to Friends of Recovery – Vermont) will be processed.

FULL TUITION PAYMENT DUE BY JANUARY 16, 2012

CANCELLATION POLICY

All cancellations must be received in writing at Friends of Recovery-Vermont by December 23, 2011 for full refund. Written cancellations may be faxed (802) 225-6468 or e-mailed to rca@friendsofrecoveryvt.org. *No refunds will be provided after December 23, 2011.*

REGISTRATION SUBSTITUTION

FOR-VT accepts substitutions for participants who cannot attend the Recovery Coach Academy. All substitutions must be received in writing by December 23, 2011. Written substitutions may be faxed (802-225-6468) or emailed to rca@friendsofrecoveryvt.org. Please clearly state who is replacing whom. The substitute is required to send a completed Recovery Coach Academy application to FOR-VT at the time a written substitution is being submitted.

Please share with us a little bit about what brings you to the Recovery Coach Academy program, and your interests:

How did you learn about the Vermont Recovery Coach Academy?

Please explain why you are interested in Recovery Coach training, and how you will use it?

If you are involved with an organization, please describe why your organization is interested in peer recovery coach training?

I have read and understand all payment, cancellation, and refund policies pertaining to this registration.

Name _____

Signature Required! _____

Date _____

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